

ADDING A QUALIFYING PARTY TO AN EXISTING LICENSE

- To report that a qualifier has left your company, click [HERE](#).
- To add an additional qualifier for NEW classifications for the company, click [HERE](#).
- To add an additional qualifier for classifications already held by the company, complete the form below:

Examinations Department
 Louisiana State Licensing Board for Contractors
 2525 Quail Drive, Baton Rouge, LA 70808
 Phone: 225.765.2301 ext. 211 Fax: 888.510.0130
 E-mail: TDavis@lslbc.louisiana.gov

Date:		
Contractor's License Number:		
Commercial:	Residential:	Mold Remediation:
Name of Company:		
Mailing Address:		
City	State	Zip
Phone Number	Email	

Name of NEW Qualifying Party candidates	Classification	Will this person take Business & Law?	
		Yes	No

Click [HERE](#) to complete an Application for Qualify Party for EACH person you want to add to your license.

FEES (To add a new Qualifying Party):

Item	Extension	Amount
\$120 per Examination/Administration Transaction		\$
\$180 for the Business and Law exam and study guide for EACH Qualifying Party		\$
Are you paying by Credit Card (\$7, if Yes)?	Yes No	\$
TOTAL FEES		\$

Print Name and Title of Person Authorized to make changes to your license

Signature of Person Authorized to make changes to your license

Phone: _____ E-mail _____

Authorized person(s) to make changes include: Sole Proprietor, Member of LLC, Corporate Officer or Partner

ADDING A QUALIFYING PARTY TO AN EXISTING LICENSE

Credit Card information

Type of card: _____ (VISA, MasterCard, American Express, etc.)

Account Number: _____ Expiration Date: _____

Security Code: _____ Address of Cardholder: _____

If you need more space, attach separate sheets.