

**Information Regarding “Yes” Answer(s) for the
Qualifying Party Application, Questions 3A,B,C**

Question 3A - *If you answered YES, you must attach the following required documentation:*

For bankruptcies completed within the last ten years:

1. A complete copy of all initial bankruptcy filings, *and*
2. Documents showing evidence that either:
 - a. outstanding tax liabilities, student loan debt or child support debt listed in the bankruptcy have been paid; *or*
 - b. a payment plan is in force with the applicable authority/creditor; and all payments are current.

For bankruptcies completed ten or more years ago:

The final discharge papers from the bankruptcy.

For outstanding liens :

1. For tax liens, either:
 - a. evidence that the relevant taxes have been paid, *or*
 - b. a copy of the original payment plan in force with the applicable tax authority and evidence that all payments are current.
2. For other liens, either:
 - a. a certificate of release registered with the Clerk of Court, *or*
 - b. a copy of a payment plan arranged with the lien holder, along with a current written statement from the lien holder stating that the plan is current.

For outstanding judgments:

1. Either a copy of the satisfaction of the judgment from the court rendering the judgment, certified by the Clerk of Court, *or*
2. A copy of a payment plan arranged with the plaintiff, along with a current written statement from the plaintiff stating that the plan is current.

Question 3B - *If you answered YES, you must attach the following required documentation:*

For outstanding garnishments:

1. An explanation of the reason for garnishment, *and*
2. A copy of the original judgment of garnishment or similar order, *and*
3. Evidence of the current status of the amounts owed related to the garnishment.

For outstanding child support payments:

A copy of the agreement with the court along with evidence those payments are current.

Question 3C - *If you answered YES, you must attach the following required documentation:*

1. A letter explaining the circumstances surrounding such actions, *and*
2. The legal documents from the public entity describing the action taken.