ADDING A CLASSIFICATION TO AN EXISTING LICENSE

This form must be signed by an authorized person from your company.
Your request can not be processed without the required fees.

Examinations Department
Louisiana State Licensing Board for Contractors
2525 Quail Drive, Baton Rouge, LA 70808
Phone: 225.765.2301, ext. 211 Fax: 888.510.0130
E-mail: TDavis@lslbc.louisiana.gov

Date:		
Contractor's License Number:		
Name of Company or Sole Proprietor:		
Mailing Address:		
City	State	Zip
Phone Number	Email	

List classifications to be added (click HERE for list):

Click HERE for study reference lists and testing information.

Name of Qualifying Party	Is this person already listed on your license as an active Qualifying Party?	Will this Qualifying Party take the Business and Law Exam?
	☐ Yes ☐ No	☐ Yes ☐ No
	☐ Yes ☐ No	☐ Yes ☐ No
	☐ Yes ☐ No	☐ Yes ☐ No
	☐ Yes ☐ No	☐ Yes ☐ No

- If you answered ***NO***, click HERE and complete an ***Application for Qualifying Party***. Attach all required documentation.

  Note: The ***Application for Qualifying Party*** may not be emailed or faxed and must have original signatures of the applicant and the notary public.

FEES (To add a classification that is not already listing on the license):

Item	Extension	Amount
$95 per Classification		$ 0.00
$25 processing fee per classification		$ 0.00
$120 exam/administration transaction fee for EACH classification for EACH Qualifying Party		$ 0.00
$180 for the Business and Law exam and study guide for EACH Qualifying Party		$ 0.00
Are you paying by Credit Card ($7, if Yes)? ☐ Yes ☐ No		$
TOTAL FEES		$ 0.00

Print Name and Title of Person Authorized to make changes to your license

Signature of Person Authorized to make changes to your license

Phone: E-mail

Authorized person(s) to make changes include: Sole Proprietor, Member of LLC, Corporate Officer or Partner

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Credit Card information

Type of card: _____ (VISA, MasterCard, American Express, etc.)

Account Number: _____ Expiration Date: _____

Security Code: _____ Address of Cardholder: _____

If you need more space, attach separate sheets.

Note: Classifications may not be added to a MOLD LICENSE.