

# Subcontract Labor Only

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Louisiana State Licensing Board for Contractors

LSLBC

Important Information Regarding  
Subcontract Labor Only Classifications

# Instructions on Applying for these Specialty Classifications

The following classifications are intended for subcontractors who provide labor only, but whose portion of the project (based on the combined cost of labor, materials, rentals, and all direct and indirect expenses) would require a license:

- Carpentry and Windows (Subcontract Labor only)
- Concrete Work (Subcontract Labor only)
- Painting, Wallcovering, Flooring, Drywall, Stucco and Plaster (Subcontract Labor only)
- Building Insulation, Siding, Sheet Metal, and Roofing (Subcontract Labor only)
- Site Grading and Landscaping (Subcontract Labor only)
- Masonry (Subcontract Labor only)
- Joint Installation, Sealing and Re-sealing (Subcontract Labor only)

In addition to the regular application, the subcontractor should submit the attached form, which includes the subcontractor's work experience, a signed affidavit by a general contractor for whom the subcontractor is working, attesting to the subcontractor's quality of work and trustworthiness, and a signed affidavit by the subcontractor.

With these classifications, the subcontractor is allowed to perform labor on subcontracts, but is not allowed to supply materials or to enter into contracts with anyone other than a licensed contractor. The subcontractor may perform work for any contractor within the scope of his Subcontract Labor Only classification.



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State of Louisiana

State Licensing Board for Contractors

2525 Quail Drive, Baton Rouge, LA 70808 1-800-256-1392 Fax (225) 765-2362

REQUEST FOR SPECIALTY SUBCONTRACT LABOR ONLY CLASSIFICATION(S) BASED ON EXPERIENCE AND CONTRACTOR REFERENCE



**Instructions to Applicant:** Please fill out the information below and submit this form with your application. Use a separate form for each additional Qualifying Party for which examination exemption is requested.

Name (as it appears on the license/license application):
<b>Subcontract Labor Only Classification(s) Being Requested:</b>

RESUME FOR QUALIFYING PARTY CANDIDATE FOR APPLICATION

USE ADDITIONAL PAGES AS NECESSARY

<b>Current Employment of Qualifying Party Candidate (name of Business or Employer):</b>			
<b>Address:</b>	<b>City:</b>	<b>State:</b>	<b>Zip Code:</b>
<b>Job Title:</b>	<b>Dates Employed</b>		
	<b>From:</b>	<b>To: Present</b>	
<b>Description of Duties Performed Under this Job Title (Please print or type):</b>			
<b>Previous Employer:</b>			
<b>Address:</b>	<b>City:</b>	<b>State:</b>	<b>Zip Code:</b>
<b>Job Title:</b>	<b>Dates Employed</b>		
	<b>From:</b>	<b>To:</b>	
<b>Description of Duties Performed Under this Job Title (Please print or type):</b>			
<b>Please list and/or describe all relevant education or training of the Qualifying Party Candidate</b>			

**Affidavit of Contractor for whom Subcontractor is Currently Performing Work**

State of Louisiana, Parish of \_\_\_\_\_ personally  
appears \_\_\_\_\_ who being duly sworn, deposes and  
saith that \_\_\_\_\_, a qualifying party candidate for the license  
application under the name \_\_\_\_\_ has done the following type(s) of work for me:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**I hereby testify that this candidate and/or his firm is currently working as a subcontractor under contracts that I hold, that this candidate's work is acceptable and according to industry standards, and that I find him/her to be a trustworthy individual.**

**I affirm that the forgoing statements of experience of the above-named application and all statements therein contained on this form are true and correct and the answers of the foregoing are true to the best of my knowledge under penalties of perjury.**

Sworn or affirmed before me this \_\_\_\_\_ date of \_\_\_\_\_.

Name of Contractor's Firm: \_\_\_\_\_ Contractor's License Number: \_\_\_\_\_

Signature of Contractor: \_\_\_\_\_

Address of Contractor's Firm \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

\_\_\_\_\_  
**Signature of Notary Public**

Print Name and Address of Notary Public

\_\_\_\_\_  
\_\_\_\_\_

**Affidavit of Subcontractor Applying for Subcontract Labor Only Classification(s)**

State of Louisiana, Parish of \_\_\_\_\_ personally  
appears \_\_\_\_\_ who being duly sworn, deposes and saith that:

**I understand that approval for the subcontract labor only license classification(s) that I have requested on this form neither permits me to enter into contracts directly with a project owner or awarding authority, nor to buy materials for contracts for which this subcontractor labor only classification has been used and required. I further understand and agree that my license may be immediately suspended or revoked if it is determined by the compliance section of the Louisiana State Licensing Board for Contractors that I have used the subcontractor labor only license classification(s) requested on this form to contract directly with anyone other than a licensed contractor, or if I have purchased materials for contracts signed using the subcontractor labor only license classification(s) requested herein, where a state contractors license is required by law for such contracts.**

**I affirm that the forgoing statements and all statements contained on this form are true and correct and the answers of the foregoing are true to the best of my knowledge under penalties of perjury.**

Sworn or affirmed before me this \_\_\_\_\_ date of \_\_\_\_\_.

Name of Subcontractor's Firm: \_\_\_\_\_

Signature of Subcontractor: \_\_\_\_\_

Address of Subcontractor's Firm \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

\_\_\_\_\_  
**Signature of Notary Public**

Print Name and Address of Notary Public

\_\_\_\_\_  
\_\_\_\_\_